

APPLICATION FOR EMPLOYMENT
FAIRVIEW MANOR/COUNTRY REFLECTIONS/TINY IMAGES
255 F Street
Fairmont, NE 68354
(402) 268-2271

PERSONAL INFORMATION

Date _____

Name _____ Social Security Number _____
Last First Middle Initial

Present Address _____ Telephone Number _____
Street

City State Zip Code

Permanent Address (if different from present address) _____ Telephone Number _____

City State Zip Code

Position(s) applied for _____ Rate of Pay expected \$ _____

Would you work Full-Time Yes No Part Time Yes No Preferred Shift _____ Specify Days and hours _____

State any special skills or qualifications you have, or have you done any community service/volunteering that you feel are related to the position you are applying for.

Have you ever been employed with us before? yes no If yes, when?

Do you have any friends or relatives working for us?

Name	Relationship
_____	_____
_____	_____

Have you ever been convicted of a crime? yes no (Note: Conviction will not necessarily disqualify an applicant from employment) If yes, please explain

On what date would you be available to begin work? _____

Person to be notified in case of emergency or accident:

Name	Relationship
Address	Telephone Number
City	State
Zip Code	

RECORD OF EDUCATION

School	Name and Address of School	Course of Study or Major Field	Years Attended		Circle Last Year Attended				Did you Graduate	List Diploma or Degree
			From	To	5	6	7	8		
Elementary									9 yes 9 no	
High School					9	10	11	12	9 yes 9 no	
College					1	2	3	4	9 yes 9 no	
Other (Specify)					1	2	3	4	9 yes 9 no	

MILITARY SERVICE

Were you or are you in U.S. Armed Forces? 9 Yes 9 No If yes, what Branch?

Dates of Duty: From ___/___/___ to ___/___/___ Rank at discharge

List Duties in the service including special training

PERSONAL REFERENCES (Do not include Relatives or Former Employers)

Name and Occupation	Address	Phone Number

EMPLOYMENT EXPERIENCE

Start with your present or last job.

Employer	Employment Start Date	Employment End Date	Work Performed at Job – Please list duties
Address			
Telephone Number	Starting Wage /Salary	Ending Wage /Salary	
Job Title			
Supervisor's Name			
Reason For Leaving			

Employer	Employment Start Date	Employment End Date	Work Performed at Job – Please list duties
Address			
Telephone Number	Starting Wage /Salary	Ending Wage /Salary	
Job Title			
Supervisor's Name			

Reason For Leaving			
Employer	Employment Start Date	Employment End Date	Work Performed at Job – Please list duties
Address			
Telephone Number	Starting Wage /Salary	Ending Wage /Salary	
Job Title			
Supervisor's Name			
Reason For Leaving			

May we contact the employers listed above? 9 Yes 9No If not, indicate by number which one(s) you do not wish us to contact. _____

Fairview Manor does not discriminate in hiring or in any other decision on the basis of race, color, sex, citizenship, national origin, ancestry, or on the basis of age or physical or mental disability unrelated to ability to perform the work required. No question on this application is intended to secure information to be used for such discrimination.

I voluntarily give Fairview Manor the right to make a thorough investigation of my past employment, and agree to cooperate in such an investigation and release from all liability or responsibility all persons, companies, or corporations supplying such information. I consent to take a physical examination and such future physical examinations as may be required by Fairview Manor at such times and places as designated.

I understand that my employment is at will and that either party is free to terminate the employment relationship at any time without cause. I also understand that my employment may be terminated for any misstatement or omission of fact appearing on this application.

If employed, I will be required to complete an Employment Verification Form (I-9) and within three days show satisfactory evidence of identity and eligibility for employment.

Signature of applicant

Date

FAIRVIEW MANOR IS AN EDEN ALTERNATIVE FACILITY AND WE HAVE A VARIETY OF ANIMALS AND PLANTS WITHIN THE BUILDING. DO YOU HAVE ANY PROBLEMS WORKING IN AN ENVIRONMENT THAT HAS PLANTS AND ANIMALS. YES _____ NO _____

